**Meeting of the AP Assembly Executive Board
Thursday, January 26, 2012
Meeting Minutes**

**Members in Attendance**: Jean Szura, Dan Bettman, Chris Jensen, Petra Knoche , Carmen Etienne, Kelly Garnett, Allison Webster, Sarah Mullin, Amanda Benjamin, Holly Reed, Steve Shablin

1. Call to order at 10:06am
2. Approval of Minutes from January 15, 2011
	1. The Minutes will be approved at next meeting pending a few edits
3. President’s Report
	1. The new employee list is very large this year
	2. Working on the Team award including a PR plan that will be discussed at the next meeting.
	3. Trying to formulate a committee and solidify plans for the Ultimate Fringe Benefit.
4. Vice President Report
	1. Nothing new to report
5. Treasurer Report
	1. There were two charges that came up that are unidentified, $382.00 and $46.15. The board figured that these were charged to our account by accident.
	2. There is $4,100 left in the budget
6. Secretary Report
	1. Allison will not be present at the next meeting, so Dan Bettmann volunteered to take minutes.
7. Senate Report
	1. Point of interest- The Masters/PhD in Psychology is approved and will be voted on by the Board of Trustees next.
	2. Point of interest-There will be additional language added in regards to the academic residency requirement. Over 2,000 institutions provide services to military. At Oakland University we require the last eight hours at OU. The wording would not require this any longer for active military.
8. Senate Committee Report
	1. Campus Development and Environment
		1. Will meet next Monday. Hopefully more progress has come with the sheep barn.
		2. During the Board of Trustees meeting on Monday the new high rise residence halls are being approved. The residence halls will hopefully be open the Fall of 2014.
		3. The new engineering center will be open Fall of 2014 and will be an LEED certified building
		4. During the summer the Glass on O'Dowd is being removed. This will be a 9 month project.
	2. Budget Review
		1. Cheryl McPherson is subbing for Brelanda on the Budget Review Committee
9. AP Assembly Committee Reports
	1. Communications
		1. Newsletter going out today
	2. Spirit
		1. The AP Tailgate will take place this Saturday from noon-3:30 in the P-16 parking lot. The first 50 AP’s present will receive OU scarves. Adam and Chris from Admissions will be serving Barbeque Pork sandwiches, so everyone should come on out.
	3. Personal Professional Development
		1. In the works for planning a Social Media development session
		2. Influencing Up session- will need $3,000 in funding. The question was asked how we select people to come to the event. It was suggested that we recognize those that have done well and invite them to the event. We could also have an application process (this is due to the event being $100 a person in cost).
		3. Strengthsfinder- Committee will purchase 15-20 books for $12 apiece for those committing to come to the event. Each book contains a code to take a survey prior to the event. The event will focus on your survey results. The event is April 24th from 9-11am in Gold Room C. The follow up event is May 22nd 9-11am in Gold Room C.
	4. Special and Social Events
		1. The deadline to join the bowling league is this Tuesday. The registration form can be found here: https://www.oakland.edu/upload/docs/AP%20Assembly/Enewsletter%20Info/W12%20team%20bowling%20entry%20form%20m%20w%20c.pdf
	5. New AP Welcome
		1. March 14th- Banquet Room A. Over 80 new AP’s this year. The committee has not received a final list yet.
		2. $700 will be given towards food for the event, plus the cost of nametags, candy, printing.
	6. Nominations and Elections
		1. The committee spoke with Greg Jordan, the president of the AP Association. The two groups are trying to decide if they should combine the two separate elections processes. However the AP Association currently requires AP’s to pay their $20 dues before you can vote in the election, the AP Assembly does not require payment to vote.
		2. Last year 100 AP’s voted in the election (about 25% of the total AP population)
		3. Looking for officers for the AP Assembly. The current open positions are: Senator, Secretary, 3 Member at Large positions, President Elect If you have great names, let Sarah Mullin know.
		4. Steve Shablin is currently on the Nominations and Elections committee and running for re-election. Because of this he will need to step down, so the committee is looking for a new person to fill his spot. If you would like to volunteer please talk to Sarah Mullin
		5. February 2nd will be the call for nominations. We would also like to have a Meet the Candidate session at Buffalo Wild Wings after work.
10. Old Business
	1. A Grand Idea
		1. Dr. Russi wanted the AP’s to create a website where people could submit their brilliant ideas on how to improve something at OU (example- the Bike Share Program). Once a year Dr. Russi would select one great idea and the AP would win $1,000.
		2. Is this program still a good idea and how can we get a person to participate without the $1,000? Some argued that if the idea was good enough, they would submit it without the cash incentive. Another idea was to offer vacation days.
		3. The group decided that this idea was still worth pursuing. Kelly Garnett is going to gather the committee back together to restart planning
11. New Business
	1. Ultimate Fringe Benefit- the group is unsure if this is happening and when. Jean Szura is selecting names of those wanting to be on the committee to plan and finalize details. Please contact her if you are interested.
12. Good and Welfare
	1. Please come to the AP tailgate Saturday
	2. The Blood drive is taking place right now (Jan 24-26th) donate if you can.
13. Next Meeting- Thursday, February 23, 2012
14. Adjournment at 11:10am