

**University's Committee on Undergraduate Instruction (UCUI)**

**Meeting Location: Rooms 129/130 OC**

**February 8, 2016**

Present: Steve Shablin, Susan Awbrey, John McEneaney, Cindy Hermsen, Ellen Gajewski, Shaun Moore, Anne Switzer, Eddie Cheng, Sara Webb, Virginia Uhley, Lynne Williams, John McEneaney, Irene Shabazz

1. Identify minute taker: Irene Shabazz
2. **Approval of January 25, 2016 Minutes**  
Minutes from the 1/25/16 UCUI meeting were approved as submitted.
3. **Update on Creative Writing Modification**  
Per UCUI's last meeting, the question was raised "Did SPRC review the Creative Writing proposal to add a faculty line?" Susan Awbrey noted that she checked and SPRC had indeed approved that faculty line is there. Susan also noted that the request for the faculty line is also documented in the senate archives. The Creative Writing Modification will be passed on to the Senate as an informational item.
4. **Update on Political Science, Public Administration and International Relations Modifications**  
John McEneaney was asked to provide updates on his assignment from UCUI's previous meeting, about the potential impact on students planning to seek secondary teaching certification, if the PS 303 course is replaced with PS 250 and PS 255 in three programs (International Relations, Public Administration and Public Policy, and Political Science). John updated that he spoke with Tuf Francis, who specializes in the area of secondary social studies in SEHS. Tuf mentioned there should not be a problem with these changes with the State. However, SEHS is appealing to amend their current social studies requirements and recommends holding the request on PS 303 until the State approves SEHS' program amendment. UCUI agreed to hold until approvals are in place.
5. **Update on Lean Minor Modification**  
UCUI was presented with a memo from David Stubler, Chair of Human Resource Development, David noted in the memo "COI documentation for the lean minor did not include courses from SBA, and there should not be a problem with placing it in the 2016 catalog, with UCUI's approval." Susan Awbrey asked for a motion to forward the modification to the Senate. Motion was approved. A question was raised "According to the short email from Vijay providing his support, was there talk of potential collaboration?" Susan indicated yes at some point and she's hoping that once this gets started, is popular and things move along, SBA will see some value and participate. Susan also mentioned that SBA has been a part of the Pawley Institute, which is the Lean Institute for the university and it would be good if SBA were part of this as well.
6. **Modifications sent to the Senate for Information**  
A memo was submitted to Dikka Berven, Secretary to the Senate. The memo notes four programs (Operations Management, International Studies, Creative Writing -- Rubric Change to CW and Creative Writing -- Addition of a new track) that were put forward to the Senate as informational items. It was also noted that there are four other programs (Political Science, International Relations, Public Administration & Public Policy and SEHS Addition of Lean Minor)

that were not, pending clarification. The Senate's next meeting is soon and the chair will forward the Lean minor proposal to the Senate Committee, at that time if the steering committee can include it on the agenda.

7. Chair asked if there was other business. There were none.
8. Meeting was adjourned at 10:15 a.m.

Respectfully submitted  
Irene Shabazz