



PERMISSION TO EXCEED MAXIMUM CREDITS FORM

For Undergraduate Students Only (Graduate students click here for [form](#))

Adviser's signature is required for 19-21 credits.
Registrars signature is required in addition to Advisers ONLY if 22 or more credits are requested.

Name

Email

Phone #

Last 4 Digits of GID

Major

Class Level

Total Credits Completed

Current GPA

Term / Year

Fall

Winter

Summer

If you are a guest student, please indicate your home institution:

I am requesting an exception to university policy to register for _____ credits, which exceeds the allowed maximum number of credits for the term. If approved, I will not subsequently request any refund or exception to university policies based on this course overload.

I understand the university drop policy as follows: A drop request is to be submitted to the Registration Office online, in person, by fax, or by certified mail. Complete withdrawal may not be processed online. I accept responsibility for submitting all drop and withdrawal requests by deadlines and for confirming my registration transactions.

Student Signature

Date

Academic Adviser (Print and Sign)

Registrar Signature (only required if credits total 22 or more)

Credits Approved:

Comments

Please submit completed form to:
Office of the Registrar, North Foundation Hall, Room 160
318 Meadow Brook Road, Rochester MI 48309-4482
Email to: regservices@oakland.edu
Questions? Call (248) 370-3450