Dear Educator:

Oakland University is pleased to offer its very successful Education Specialist Degree in Leadership (Ed.S.) as a distance-learning option with Fall & Winter starts each academic year.

While the traditional, award-winning program will continue to be offered at various locations, this distance learning option is available to individuals who cannot attend those cohorts. The post-master’s degree provides educators with an opportunity to network while advancing their professional careers. We look forward to meeting your educational needs through this channel.

This information packet will assist you in applying for the Ed.S. in Leadership program. Admission is competitive, with 20 individuals selected for each new distance learning cohort.

All classes are delivered online. Courses are scheduled in sequence over two years. Credits will be earned not only for coursework, but also for participating in a cohort-based action research project. You will choose a mentor in your geographic area to work with for the duration of the program, earning internship credits.

Experienced administrators and area specialists teach all courses. Oakland University will provide a high quality and convenient program that you will find both beneficial and enjoyable.

August 1 is the deadline to apply for Fall
November 15 is the deadline to apply for Winter

Applications will be reviewed as they are received and all applicants are notified of their admit decision.

Please do not hesitate to contact either of us with your questions after reviewing the enclosed materials.

Sincerely,

Shannon Flumerfelt, Ph.D.
Program Coordinator
Educational Leadership
School of Education and Human Services
Rochester, MI 48309-4494
(248) 370-3036
(248) 370-3137 fax
flumerfe@oakland.edu

Dan Arnold
Program Site Coordinator
SEHS Professional Development
44001 Garfield Road
Clinton Township, MI 48038
(586) 226-8462
(586) 226-8463 fax
arnold23@oakland.edu
Education Specialist Degree in Leadership, Distance Learning

Overview
- 34-credit, two-year, post-master’s degree program delivered via distance learning
- Designed for administrators, teachers, and central office staff who wish to gain knowledge and skills in school leadership and administration.

“I recommend it all of the time. The program is practical and developed with the practicing administrator schedule in mind.”

According to a study of OU program graduates:
93% report the program helped them in their current position by
- increasing competency and professional abilities
- preparing them well for an administrative role
- providing opportunities for increased salary and networking

97% identify the benefits of the Ed.S. in Educational Leadership as
- opportunities for higher salary, outstanding program reputation, and networking and working in a cohort model

Who Should Apply
School administrators, teacher leaders, and directors in K-12 with at least three years of experience

Benefits
Online Convenience, Dynamic Learning Community
All classes are delivered online with an internship in your local geographic area to provide flexibility for working professionals. Students take all courses together in a cohort. Campus visits are not required.

A Quality Experience to Expand Your Career Options
Oakland University’s Ed.S. in Educational Leadership is a rigorous program designed to prepare educators as administrative leaders in public and private schools.

In-State Graduate Tuition Rates
Distance learning students pay the same tuition rate as in-state students. Tuition rates, [www.oakland.edu/tuition](http://www.oakland.edu/tuition)

Apply Up to 28 of the 34 Credits toward OU’s Ph.D. in Education
Up to 28 credits of the Ed.S. in Leadership may be applied toward OU’s Ph.D. in Education.

Outstanding Faculty
Courses are taught by faculty with extensive experience as school leaders. Educators who are currently superintendents, central office administrators, principals, or specialists in areas such as school law, program evaluation, and school public relations are course instructors.

Career Opportunities
Students consistently identify expanded career opportunities and networking as program benefits.

10/22/2014da
Action Research
Students conduct a collaborative action-research project in their second year. It is an opportunity to apply research and theory in a school setting. Students may present the results at OU's research symposium.

Mentorship
All participants are assigned a mentor in their geographic area for the entire program who is a recognized leader holding a position to which the student aspires. A mentor assists in broadening the participant's experience, provides career counseling and expands the student's professional network.

Student Support
OU's e-Learning and Instructional Support, www2.oakland.edu/elis/ provides an online orientation for students and Moodle (online course management program) assistance.

Library Services
Kresge Library services, http://library.oakland.edu/information/services/distance_ed/index.htm, including remote access to databases, document delivery and obtaining help over live chat.

Application Steps and Time Line
1. **Apply online with Program Number “4651” and “Distance Learning” as the Site.** There is no fee to apply.

   The graduate application is available at: www.oakland.edu/grad/apply

2. **Submit all required application documents to the Graduate Admissions at the address below.** This includes unopened envelopes with two recommendations, (forms are enclosed) and **official transcripts from the college/university where you received your bachelor's and master's degrees.** A checklist is included in the application packet for your convenience.

   Graduate Admissions
   Oakland University
   520 O'Dowd Hall
   2200 N Squirrel Road
   Rochester, MI 48309-4401
   PHONE (248) 370-2700 • FAX (248) 370-3226 • E-Mail: gradinfo@oakland.edu

3. Applicant files will be reviewed by faculty in the Department of Educational Leadership for a recommendation to Graduate Admissions.

4. You will receive admittance status notification from Graduate Admissions

Upon Admittance
- Registration material and course numbers for the distance learning program will be sent to you directly from the Office of Professional Development.
- You will receive information on how to login into your online course using Moodle, prior to the semester start.

Questions
Dan Arnold, Program Site Coordinator
Professional Development
arnold23@oakland.edu
(586) 226-8462 phone / (586) 226-8463 fax

Shannon Flumerfelt, Ph.D.
EdS Distance Learning Faculty Program Coordinator
Oakland University, Educational Leadership
flumerfe@oakland.edu or (248) 370-3036
### EDUCATION SPECIALIST IN LEADERSHIP

#### FALL COHORT START

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<th>Year 1</th>
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<td><strong>Fall</strong></td>
<td><strong>Course</strong></td>
<td><strong>Credits</strong></td>
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<td>School as a Formal Organization</td>
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<td><strong>Winter</strong></td>
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<td>Curriculum &amp; Staff Development</td>
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<td>Testing, Measurement &amp; Data Analysis</td>
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<tr>
<td><strong>Summer II (Late June/August)</strong></td>
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| **Total Credits** | 34 |

*Sequencing of courses subject to minor changes depending on instructor availability.

**The internship actually begins during the first course (EA 740) and runs through the duration of the program. A full time faculty member serves as the cohort coordinator/advisor, teaches the first and last courses, and oversees the internship. An internship progress report I submitted at the mid-point and a summary report is due during the final term.*
## EDUCATION SPECIALIST IN LEADERSHIP

### WINTER COHORT START

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Application Checklist
Distance Learning Specialist Degree (Ed.S.) in Leadership

Please note that you do not need to submit this checklist as part of your application. This document is for your personal reference and organizational purposes only.

NAME: ________________________________________________________________

GRADUATE ONLINE APPLICATION
☐ Complete the online graduate application. There is no fee to apply. www.oakland.edu/grad/apply

☐ Check “Distance Learning” for your site preference

TRANSCRIPTS
☐ Official transcripts from the college or university where you earned your bachelor’s degree.

Name of College/University: ________________________________________________

☐ Official transcripts from the college or university where you earned your master’s degree.

Name of College/University: ________________________________________________

OTHER REQUIRED DOCUMENTS
☐ Felony/misdemeanor disclosure form
☐ Résumé
☐ Goal Statement (maximum two pages) that describes your career experiences, responsibilities, and explains reasons for wanting to enter the Education Specialist program. Also include your career goals.

☐ Recommendation for Graduate Admission Form from two supervisors. Forms must be submitted in a sealed envelope. Your references may also include a personal letter of recommendation, but the personal letter is not required for the application process.

1. ________________________________________________________________
2. ________________________________________________________________

PLEASE SUBMIT ALL DOCUMENTS TO:
Graduate Admissions
Oakland University
520 O’Dowd Hall
Rochester, MI 48309-4401
(248) 370-2700, (248) 370-3226 fax
E-mail: gradinfo@oakland.edu  Program Web site: www.oakland.edu/pd/eds

10/22/2014da
Oakland University Education Specialist Degree Program

Felony/Misdemeanor Disclosure Form

Applicant’s Statement

1. Have you ever been convicted of any felony?  _____ YES  _____ NO

2. Have you ever been convicted of any misdemeanor including any alcohol including any alcohol related traffic violations?  _____ YES  _____ NO

3. Have you ever been convicted in Michigan or any other state or jurisdiction, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered criminal sexual conduct?  _____ YES  _____ NO

4. Did you ever receive a discharge from the Armed Forces of the United States, which was other than “Honorable”?  _____ YES  _____ NO

5. Have you ever been denied admission to, or been removed from, a teacher education program at another college or university?  _____ YES  _____ NO

6. Have disciplinary proceedings ever been initiated against your Michigan teaching credential or your teaching credential issued by any other jurisdiction?  _____ YES  _____ NO

7. Have you ever had adverse action taken against any educator certificate/license in Michigan or any other jurisdiction, that resulted in conditions being placed on the certificate by the department of education in order to maintain certificate validity?  _____ YES  _____ NO

8. Have you ever had a teaching credential issued in Michigan or any other jurisdiction suspended, revoked, nullified, or otherwise invalidated?  _____ YES  _____ NO

(If you have answered “yes” to any of the above questions, please explain the circumstances on the other side of this form.)

Signature of Applicant: __________________________________________ Date: ______________

Print Name of Applicant: ____________________________________________________________________