



## Education Specialist with K-12 Leadership

### Program Overview

- 34-credit, two-year, post-master’s degree program
- Designed for administrators, teachers and central office staff who wish to gain knowledge and skills in school leadership and administration.
- Classes conveniently held in the Macomb ISD building

#### According to a study of OU program graduates:

93% report the program helped them in their current position by

- increasing competency and professional abilities
- preparing them well for an administrative role
- providing opportunities for increased salary and networking

97% identify the benefits of the Ed.S. in Educational Leadership as

- opportunities for higher salary, outstanding program reputation and networking, and working in a cohort model

### Who Should Apply

School administrators, teacher leaders, and directors in K-12 with at least three years of experience

### Schedule of Classes

#### First Year

	<i>Credits</i>
<i>Winter</i>	
EA 740: School as a Formal Organization	4
EA 747: Program Assessment	2

#### *Summer I*

EA 701: Internship Experience I *	1
EA 748: School/Community Development	2
EA 749: Testing, Measurement and Data Analysis	2

#### *Summer II*

EA 746: Curriculum and Staff Development	4
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*\*The internship program actually begins during the first class (EA 740) and runs through the entire program. A full-time faculty member serves as the cohort coordinator/advisor, teaches the first and last courses, and oversees the internship. An internship progress report is submitted at the mid-point, and a summary report is due in the final term.*

#### Second Year

	<i>Credits</i>
<i>Fall</i>	
EA 742: Education Law	4
EA 750: Action Research	2

#### *Winter*

EA 741: School Business Management	4
EA 751: Action Research II	2

#### *Summer I*

EA 754: Human Resource Management and Supervision	4
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#### *Summer II*

EA 743: Professional Seminar	2
EA 702: Internship Experience II*	1

**Total Credits: 34**



**Professional Development and Education Outreach**  
Macomb Intermediate School District Building  
44001 Garfield Rd  
Clinton Township, MI 48038  
(586) 228-3300  
[www.oakland.edu/pd](http://www.oakland.edu/pd)

## Education Specialist with K-12 Leadership

### Program Benefits

#### **An Outstanding Faculty**

All courses are taught by faculty who have had extensive experience as school leaders or by distinguished educators who are currently superintendents, central office administrators, principals, or specialists in areas such as school law, program evaluation, and data analysis.

#### **A Quality Experience to Expand Your Career Options**

Oakland University's Ed.S. in Educational Leadership is a rigorous program designed to prepare educators as administrative leaders in public and private schools.

#### **A Cohort-based Enrollment Model**

Students enrolled in this program take all of their courses together. This provides opportunities for collaboration, networking, and team-building.

#### **Career Opportunities**

Students consistently identify expanded career opportunities and networking as program benefits.

#### **Action Research**

Students conduct a collaborative action research project throughout the program that provides an opportunity to apply research theory in school settings. Students may present the results at OU's research symposium.

#### **Mentorship**

All students select or are assigned a mentor for the duration of the program. The mentor is a recognized leader holding a position to which the student aspires. A mentor assists in broadening the participant's experience by providing career counseling and expanding the student's professional network.

#### **Excellent Facilities**

Classrooms are designed with the adult learner in mind. The MISD has a library on-site and coffee services. Ample parking is available.

#### **Apply Up to 28 of the 34 Credits toward OU's Ph.D. in Education**

Upon completion of the Education Specialist in leadership degree program, students who choose to apply and are accepted into the Ph.D. in Education with a major in educational leadership program can use 28 of the 34 credits from the Ed.S. and apply it to the cognate area of the Ph.D. program.

### Contact Us

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## Application Checklist

### Education Specialist Degree (Ed.S.) in Leadership with K-12 Administrator Certificate — Macomb County

**DEADLINE TO APPLY FOR WINTER 2015: November 15, 2014**

Note: You do not need to submit this checklist as part of your application. This document is intended for your personal reference and organizational purposes only.

**Name:** \_\_\_\_\_

#### Step 1: GRADUATE ONLINE APPLICATION

- Go to [www.oakland.edu/gograd](http://www.oakland.edu/gograd) to apply for admission. There is no fee to apply.
  - Click the “Apply Now” Button
  - Scroll down and click, “Apply Online”
  - Click, “create an admissions account”, or follow the steps listed if you are already Oakland University Alumni
  
- For your application type, select, “Grad—Education Specialist”
  
- Fill out all other information required for the application, and then submit it
  - In *planned course of study*, select “Education Specialist in Leadership”
  - In *additional information*, type in, “Macomb Intermediate School District” as your first preference
  
- A **goal statement** is required for this application. See attached guidelines for writing this statement

#### Step 2: TRANSCRIPTS

Request your **official college transcripts** from all universities you have attended, and have them sent directly to OU Graduate Admissions. This may take some time, so the earlier you start your application process, the better.

**Oakland University**  
**Office of Graduate Admissions**  
**520 O’Dowd Hall**  
**Rochester, MI 48309-4401**

- Official transcripts for your **bachelor’s degree** and **master’s degree** requested and sent

### Step 3: OTHER REQUIRED DOCUMENTS

- Felony/misdemeanor disclosure form
- Resume or Curriculum Vitae
- Two Recommendation for Graduate Admission Forms
  - Forms are included in the application pack
  - These forms must be given to two individual references who can attest to your professional competence
  - After completing the form, these two references must sign it, place it in an envelope, seal the envelope, and sign their name across the seal.
  - These envelopes must be delivered sealed to be considered official
  - Your references may also include a letter of recommendation

Reference 1: \_\_\_\_\_

Reference 2: \_\_\_\_\_

- Letters of recommendation (**optional**)

### Step 4: SUBMISSION

Double-check to make sure that everything has been submitted in the proper fashion.

- Your online application should be completed and submitted. When you enter your Application Menu in SAIL, the application should be listed under “Submitted Applications”
- Your official transcripts must be mailed by the colleges or universities you requested them from. You cannot mail this in yourself.
- Your felony/misdemeanor disclosure form and resume you can submit in two ways:
  - You can scan and email the completed forms to [gradmail@oakland.edu](mailto:gradmail@oakland.edu)
  - or*
  - You can mail the forms to the Office of Graduate Admissions
- Your sealed letters of recommendations must be mailed to the Office of Graduate Admissions (they cannot be emailed in). We suggest you mail them in yourself, rather than relying on others to send them.

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**Note: You may check the status of your application at any time using your application login at this link to SAIL: <http://www.oakland.edu/grad/status>**