OAKLAND UNIVERSITY
UNDERGRADUATE REQUEST TO PARTICIPATE IN COMMENCEMENT CEREMONY

Student named below is requesting permission to participate in the commencement ceremony to be held:

* April __________  ** December __________

SECTION I:  (Student to complete this section and submit to department chairperson)
(Please print and fill out form completely. Enter name exactly as it should appear in program/on diploma)

Student Name: ____________________________________________________________

(First) (Middle) (Last)

Student Number: __________________________ Major: ________________________________

Degree Title: Bachelor of: ______________________________________________________

Address ____________________________________________________________

(Street) (City) (State) (Zip)

Telephone Number: Home________________________ Work________________________

Reason for request: __________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

I understand that participation in early commencement does not imply graduation or recognition for honors. In addition to completing this form, you must also apply to graduate for the appropriate term that your coursework will be completed before you can participate in the commencement ceremony. If you have privacy under FERPA your name will NOT appear in the commencement program.

(Student Signature) __________________________ (Date) __________________________

SECTION II:  (To be completed by adviser and forwarded to chairperson)

Student Applied to Graduate:  □ Yes  □ No  (will not be approved to walk early)

Term/Year: __________________________

If yes, indicate how many credits remain in order to graduate: __________

(Advisor’s Signature) __________________________ (Date) __________________________

The request has been:  ______ Approved  ______ Denied

(Chairperson’s Signature) __________________________ (Date) __________________________

SECTION III:  (To be completed by Dean)

The request has been:  ______ Approved  ______ Denied

(Dean’s Signature) __________________________ (Date) __________________________

SECTION IV:  (To be completed by Commencement Coordinator)

□ Approved/Program  □ Approved/ No Program  □ Denied/ No Signatures

(Commencement Coordinator Signature) __________________________ (Date) __________________________

Please return completed petition to: Commencement Coordinator, Office of the Provost