

TREASURER'S REPORT

1. **Division and Department:** Finance and Administration Division, Budget and Financial Planning, Treasury Management, and Facilities Management Departments
2. **General Fund Budget Performance:** Oakland University's (University) year-to-date FY2013 Fiscal Year Equated Student (FYES) enrollment, including final Winter semester data, indicates that the University's overall enrollment target is expected to be met or exceeded, assuming normal enrollment patterns for Spring semester. Monthly State appropriation payments have been received according to budget. General Fund expenditures are tracking consistent with budget and historical spending patterns at this stage of the fiscal year, with no major spending variances in any division or unit. The \$1,819,100 in one-time formula funding for FY2013 has been earmarked for student financial aid.

The Early Retirement Program, approved by the Board of Trustees (Board) on December 9, 2010, was conservatively projected to save the University \$1.3 million net over eight years. Final participation in the early retirement program numbered 36; 18 faculty, eight clerical, four administrative professional, four service and maintenance, one academic administrator, and one police sergeant. Thus far, three positions have been eliminated and 24 vacancies have been posted and filled with documented gross annual salary and benefit savings of \$613,883, and one-time savings of \$154,236. The remaining positions are being evaluated for strategic personnel decisions. The eight year total net savings projection is \$2.64 million, 203% of the original projected savings.

A monthly budget monitoring process managed by the Budget and Financial Planning Office helps ensure budget management accountability.

3. **Investment Performance:** A summary of the results of the University's pooled cash and endowment investment activities is presented in the *Cash and Investments Report, February 28, 2013 and 2012* (Attachment A).

While providing strong overall working capital and endowment returns for calendar 2012, comparable to annual benchmarks, some of the managers underperformed compared to their benchmarks for the quarter ended December 31, 2012 and month ended February 28, 2013. This benchmark under-performance was due primarily to the volatility in the markets during these time periods. While the benchmarks are indexes which simply reflect a conglomeration of investment returns at a point in time, the University's managers are not attempting to mimic the benchmarks but are investing with a long-term focus and the expectation of outperforming the benchmarks over time, which they typically do.

As an example, the NACUBO-Commonfund Study of Endowments (NCSE) for June 30, 2012 reports that the University's endowment investment returns for the past three-year,

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five-year, and ten-year periods exceeded its peers. The University's endowment has reached an all time high of \$61.6 million as of February 28, 2013.

Liquidity of both pooled cash and endowment investments remains strong. The University's investments are being managed according to the Board's policies and approvals.

4. **Debt Management:** The *Capital Debt Report, February 28, 2013* (Attachment B) shows the University's outstanding principal, rate of interest, weighted average cost of capital, type of debt, annual debt service, maturity, and purpose of each debt issuance, and information about the University's two swap arrangements. The University's debt is being managed according to the Board's policies and approvals.


5. **Construction Projects Progress Report:** The *Construction Projects Progress Report, February 28, 2013* (Attachment C) includes budget information, source of funding, forecasted final costs, and comments for all ongoing capital projects over \$500,000, as required by Board policy. All projects have been properly approved and are within budget.

6. **University Reviews/Approvals:** The Treasurer's Report and attachments were prepared by the Budget and Financial Planning, Treasury Management, and Facilities Management Departments, and reviewed by the Vice President for Finance and Administration and Treasurer to the Board of Trustees, and President.

7. **Attachments:**


- A. Cash and Investments Report, February 28, 2013 and 2012
- B. Capital Debt Report, February 28, 2013
- C. Construction Projects Progress Report, February 28, 2013

Submitted to the President
on 3/26, 2013 by



John W. Beaghan
Vice President for Finance and Administration
and Treasurer to the Board of Trustees

Recommended on 3/27, 2013
to the Board of Trustees for Approval



Gary D. Russi
President

Oakland University
Cash and Investments Report
February 28, 2013 and February 29, 2012

	Fair Market Value February 29, 2012	Fair Market Value February 28, 2013	Strategic Allocation February 28, 2013	Total Return Month Ending February 28, 2013	Benchmark Month Ending February 28, 2013	Total Return Qtr. Ending December 31, 2012	Benchmark Qtr. Ending December 31, 2012
<u>Pooled Cash</u>							
JP Morgan Equity Funds	\$ 34,637,299	\$ 48,221,080	24.42%	0.28%	1.05%	1.11%	1.84%
Commonfund High Quality Bonds	53,825,244	56,532,658	28.63%	0.44%	0.50%	0.84%	0.21%
JP Morgan S-T Bond Fund	26,233,555	41,852,834	21.20%	0.22%	0.11%	0.18%	0.15%
Overnight Sweep - Money Market	61,576,528	50,826,673	25.74%	0.00%	0.00%	0.00%	0.01%
Pooled Cash Summary	\$ 176,272,626	\$ 197,433,245	100.00%				
<u>Endowment</u>							
UBS:							
Equity Funds	\$ 33,632,925	\$ 36,286,662	58.91%			0.68%	2.52%
Fixed Income Funds	18,703,198	17,570,374	28.52%			1.17%	0.33%
Hedge Funds	2,512,861	4,094,977	6.65%			-1.14%	0.41%
Real Assets	2,216,032	3,251,331	5.28%			-1.14%	2.13%
Private Equity	183,178	384,335	0.62%			1.68%	N/A*
Cash	1	12,917	0.02%			0.02%	0.02%
Endowment Pool Summary	\$ 57,248,195	\$ 61,600,595	100.00%			0.63%	1.69%

Comments:

Pooled cash is greater than the previous year as cash generated from operations (General, Designated, Auxiliary and Expendable Restricted Funds) was conservatively managed (e.g. hiring freeze), held in reserves and slowly spent on projects due to uncertainty with the State economic situation and appropriate funding levels.

The endowment pool balances are greater than the prior year primarily due to investment returns.

Benchmarks for Investments are:

For Equities: Russell 1000 Value Index, Russell 1000 Growth, MSCI EAFE International (Relative Weighted)

For Bonds: Barclays Capital Aggregate Bond Index, Barclays Capital 1-3 year US Gov/Credit Bond Index

For Overnight Sweep - Money Market Fund: Lipper Institutional Money Market Fund Index

For Endowment Equities: Russell 2000, Russell Mid Cap Growth & Value, Russell 1000 Growth & Value, MSCI EAFE International MSCI Emerging Mkts (Relative Weighted)

For Endowment Fixed Income: Barclays Government Corporate Index, Barclays Capital U.S. Aggregate Bond Index, Merrill Lynch High Yield, Citigroup World Government Bond (Relative Weighted)

For Endowment Hedge Funds: HFRI Fund of funds Diversified Index, Barclay's CTA Index

For Endowment Real Assets: NAREIT, MSCI World Metals & Mining and S&P North American Natural Resources

For Endowment Cash: City Group T-Bill (90 Day)

Benchmark Performance Comments:

Pooled cash and endowment investment funds are all managed funds (not index funds) and are expected to exceed their benchmarks over time.

They will not necessarily meet or exceed the benchmarks each month or each quarter.

*Private Equity commitment is \$1 million. Private Equity performance is not benchmarked.

**Oakland University
Capital Debt Report
February 28, 2013**

	<u>Principal Remaining</u>	<u>Rate of Interest</u>	<u>Interest Type</u>	<u>FY 13 Debt Service</u>	<u>Expires</u>	<u>Bond Rating</u>	<u>Purpose</u>	<u>Underwriter</u>
Bonded Indebtedness:								
Variable Rate Demand Bonds, Series 1998	\$ 4,600,000	0.120%	Variable	\$ 6,440	2023	-	Sharf Golf Course	Comerica
General Revenue Refunding Bonds, Series 2004	24,590,000	5.189%	Fixed	2,491,738	2026	Aaa	Sports, Recreation and Athletics Center	Lehman
General Revenue Refunding Bonds, Series 2008	52,010,000	3.373%	Variable/Hedged	3,068,389	2031	Aa3	USA, Pawley Hall, OC Expan, Elec Upgrade	Lehman
General Revenue Bonds, Series 2009 - BABs	32,260,000	4.427%	Fixed	2,805,100	2039	A2	HHB, Infrastructure Projects	Bank of Montreal
General Revenue Bonds, Series 2012	44,155,000 *	4.075%	Fixed	-	2042	A1	Engineering Center	Bank of Montreal 5/3rd and Barclay's
Other Capital Debt:								
2005 ESA II Loan	14,768,711	3.785%	Fixed	1,302,687	2027		Energy Services Agreement II	
2012 Golf Car Lease	466,225	1.980%	Fixed	88,234	2017		Golf Cars	
2013 Golf Equipment Lease	166,250	1.980%	Fixed	18,395	2017		Golf Equipment	
	<u>\$ 173,016,186</u>	<u>3.945% **</u>		<u>\$ 9,780,984</u>				

* The 2012 Bonds were issued with an original issue premium of \$4,970,975, resulting in total bond proceeds of \$49,125,795.

** Weighted Avg

Debt covenant compliance:

The University has a general revenue covenant in many of its borrowing agreements including bonded debt and other capital debt.

These covenants are consistent in all University debt agreements and commit the University to maintain "General Revenues" to exceed the sum of twice annual debt service on senior debt and one times annual debt service on subordinate debt each fiscal year. At June 30, 2012, the University recorded \$217,491,589 in qualified General Revenues while the calculated debt service covenant requirement amounted to \$16,030,272. The University exceeds its debt covenant requirements by a multiple of 13.6.

	<u>Counterparty</u>	<u>Notional Amount</u>	<u>Termination Present Value</u>	<u>Counterparty Rating</u>	<u>Purpose/Comment</u>
Debt-Based Derivatives:					
Constant Maturity Swap (CMS)	JPMorgan Chase Bank	\$ 34,370,000	\$ 3,116,919	Aa3	Yield curve swap paying about \$32,000 per month.
Interest Rate Swap - Synthetically Fix 2008 Bonds	Dexia Credit Local	52,010,000	(10,127,985)	Baa2	Current low variable rates = High termination costs.

The CMS is performing as expected because the yield curve is relatively normal at this time.

Current extremely low variable interest rates (0.13 annualized) drive up present values to terminate.

The Termination Present Value is dynamic, changing daily depending on interest rates and eventually becoming zero at the end of the swap agreement.

This Interest Rate Swap fixes the interest rate paid on the bond issue at 3.373% for the life of the bond issue (and the swap agreement).

Oakland University's underlying credit rating, according to Moody's Investors Service's Global Rating Scale, is A1 - Stable.

Bond Ratings:

Series 2004, Aaa based on the rating of the insurance provided at the time of issuance by Ambac Insurance.

Series 2008, Aa3 based on the letter of credit provider, currently JPMorgan Chase Bank.

Series 2009, A2 based on the University's underlying credit rating at the time the bonds were issued.

Series 2012, A1 based on the University's underlying credit rating at the time the bonds were issued.

Item	Projects in Progress - over \$500,000	JCOS Approval/Notification Required	Original Budget	Revised Project Budget	Actual Expenditures to Date	Forecast of Final Cost	Source of Funding	
1	Engineering Center Fund Number 70494 Status: Earthwork proceeding Board of Trustees Approved: October 31, 2011 Project Completion Date: February 2015	Yes	11/4/2011	\$74,551,739	\$74,551,739	\$3,541,778	\$74,551,739	\$44,551,739 - General Revenue Bonds \$30,000,000 - State Appropriations
2	Human Health Building Fund Number 70786, 70868, 32102 & 39576 Status: Completed, waiting on final invoices Board of Trustees Approved: February 4, 2009 Project Completion Date: December 2012	Yes	11/12/2009	\$2,989,150	\$64,561,200	\$64,135,976	\$64,561,200	\$21,748,100 - 2009 General Revenue Bonds \$40,000,000 - Capital Outlay \$ 2,738,100 - DOE Grant \$ 75,000 - Kresge Grant Green Building Initiative
3	HTHW / UTS / O'Dowd Windows Fund Number: 70849 Status: Construction 100% of North Loop; Construction 100% of UTS Addition; & Construction 75% for ODH Windows Board of Trustees Approved: July 2, 2009 Projected Completion Date: April 2013	Yes	2/4/2010	\$11,000,000	\$11,000,000	\$9,127,785	\$11,000,000	\$11,000,000 - 2009 General Revenue Bonds
4	Hannah Hall of Science Anatomy Lab Fund Number: 70402 Status: construction 22% Board of Trustees Approved: March 28, 2012 Project Completion Date: June 2013	Yes	6/30/2012	\$6,575,150	\$6,575,150	\$1,409,971	\$6,575,150	\$ 6,575,150 - #24350 Capital Projects Supplement
5	Elliott Carillon Bell Tower Fund Number: 70448 Status: Engineering Phase Board of Trustees Approved: December 21, 2012 Project Completion Date: June 2014	Yes	12/21/2012	\$6,500,000	\$6,500,000	\$405,000	\$6,500,000	\$ 6,500,000 - #39641 Elliott Tower Gift Fund
6	Hamlin Hall Plumbing Renovation Fund Number: 70899 Status: Bidding Phase Board of Trustees Approved: June 30, 2012 Project Completion Date: December 2013	Yes	TBD	\$3,976,575	\$3,976,575	\$248,870	\$3,976,575	\$ 3,976,575 - #45489 Residence Halls
7	ODH SOM Fund Number: 70401 Status: 3 Phases: Phase 1 Lockers/Lounge & Acoustics Construction 98%; Phase 2 Ofc's to occur in April 2013 & Phase 3 Auditoriums Construction to start in May 2013 Board of Trustees Approved: March 28, 2012 Project Completion Date: August 2013	Yes	6/30/2012	\$3,751,217	\$3,751,217	\$913,163	\$3,751,217	\$ 3,751,217 - #26010 Rainy Day Fund
8	The Stephan Sharf Clubhouse Fund Number: 70954 Status: Construction completed, waiting on final invoices Board of Trustees Approved: October 7, 2011 Projected Completion Date: June 2012	Yes	11/4/2011	\$3,500,000	\$3,500,000	\$3,481,420	\$3,500,000	\$ 3,500,000 - #30515 The Stephan Sharf Clubhouse Gift

Oakland University
Construction Projects Progress Report
 February 28, 2013

Item	Projects in Progress - over \$500,000	JCOS Approval/Notification Required		Original Budget	Revised Project Budget	Actual Expenditures to Date	Forecast of Final Cost	Source of Funding
9	NFH Renovation of Communication Core Fund Number: 70856 Status: Engineering Phase Board of Trustees Approved: December 3, 2012 Projected Completion Date: December 2014	Yes	12/21/2012	\$1,012,782	\$2,425,533	\$0	\$2,425,533	\$ 1,012,782 - #70956 IT Infrastructure Projects \$ 1,024,219 - #70955 IT Strategic Planning \$ 388,532 - #12147 Technology Fund
10	Golf Course Banquet Facility Fund Number: 70460 Status: Engineering Phase Board of Trustees Approved: December 21, 2012 Projected Completion Date: December 2013	Yes	12/21/2012	\$1,300,000	\$1,300,000	\$12,365	\$1,300,000	\$ 500,000 - #24350 Capital Project Supplement \$ 800,000 - #44449 Golf & Learning Center
11	CERC Energy Upgrades Fund Number: 70909, 32104 & 39239 Status: Completed, waiting on final invoices Projected Completion Date: September 2012	Yes	6/8/2011	\$500,000	\$1,080,755	\$1,044,683	\$1,080,755	\$ 500,000 - #24350 Capital Projects Supplement \$ 500,000 - #32104 DOE Grant Alternative Energy Education \$ 65,000 - #39239 Southwest Michigan Resource Dev. Counsel Grant \$ 15,755 - #12037 SECS-VPAA One Time Funding
12	Campus Surveillance Cameras Fund Number: 70870 Status: Construction 98% Projected Completion Date: August 2012	No		\$980,000	\$980,000	\$956,363	\$980,000	\$ 980,000 - #24350 Capital Project Supplement
13	Nicholson Apartment Heating & Cooling Retrofitting Fund Number 70960 Status: Completed, waiting on final invoices Project Completion Date: August 2013	No		\$767,780	\$844,558	\$661,707	\$844,558	\$ 767,780 - #45489 Residence Halls \$ 76,778 - #45489 Residence Halls
14	OUPD Renovation Phase 2 Fund Number: 70940 Status: Construction 7% Projected Completion Date: April 2013	No		\$795,000	\$795,000	\$104,798	\$795,000	\$ 795,000 - #24350 Capital Project Supplement
15	BRS HTHW Replacement Fund Number: 70447 Status: Engineering Phase Projected Completion Date: September 2013	No		\$750,000	\$750,000	\$37,800	\$750,000	\$ 750,000 - #24350 Capital Project Supplement
16	Danny's Cabin Relocation Fund Number: 70416 Status: Construction 70% Projected Completion Date: May 2013	No		\$585,323	\$585,323	\$48,400	\$585,323	\$ 585,323 - #24350 Capital Project Supplement
TOTAL PROJECTS IN PROGRESS				\$119,534,716	\$183,177,050	\$86,130,079	\$183,177,050	

Notes:

1. Revised Project Budget equals the Original Budget plus all approved changes to the budget.
2. Projects are added to the report when a funding source has been identified and a plant fund is authorized for the project.
3. The project status will be reported as "completed" when the "actual expenditures to date" equals the "forecast", TMA work order system ties to Banner, and no additional expenditures or work is anticipated on the project.
4. A project whose status has been reported as complete to the Board will be removed from the report for the next Board meeting.