SUBJECT: VENDING AND GAME MACHINE PLACEMENT POLICY

NUMBER: 490

AUTHORIZING BODY: VICE PRESIDENT FOR FINANCE & ADMINISTRATION

RESPONSIBLE OFFICE: DEAN OF STUDENTS

DATE ISSUED: DECEMBER 1982

LAST UPDATE: APRIL 2002

RATIONALE: To govern the accountability for campus vending and game machines.

POLICY: The Dean of Students is responsible for all vending machines on campus. No machines are to be placed without prior approval of the Dean of Students. Machines may be placed on campus only under a competitively bid blanket contract.

The Director of the Oakland Center is responsible for all game machines on campus. No game machines are to be placed without prior approval of the Oakland Center Administration and Reservations Office. The game machine contract must be a competitively bid contract, separate from the food vending contract.

The University's Purchasing Department is responsible for awarding the vending and game machine contracts.

SCOPE AND APPLICABILITY:

DEFINITIONS:

PROCEDURES:

RELATED POLICIES AND FORMS:

APPENDIX: