

General Terms for Guest Academics, Clinical Faculty or Preceptor Faculty

This document states the general conditions of invitation for all guest academics welcomed by Oakland University and is an official part of all such offers. Specific conditions (title, etc.) are stated in individual offers of invitation.

- **Administrative Policies and Procedures**

Oakland University faculty members are to understand and comply with the terms of the following administrative policies and procedures:

[Policy 710 Administrative Guidelines Prohibiting Discrimination](#) [Policy 830 Information Technology](#)

[Policy 711 Guidelines for Handling Discrimination Complaints](#) [Policy 850 Network Infrastructure Policy](#)

[Policy 470 Release of Student Educational Records](#) [Policy 860 Information Security](#)

[Policy 406 Conflict of Interest Nepotism](#) [Policy 870 Software Regulations](#)

[Policy 430 Freedom of Information Act](#) [Policy 880 System Administration Responsibilities](#)

[Drug-Free Workplace Policy](#) [Policy 890 Use of University Information Technology Resources](#)

- **Immigration and Naturalization Service Status**

This offer is contingent upon having appropriate status with United States Immigration and Naturalization Service.

- **Sexual Harassment Training**

Academic guests of Oakland University are strongly encouraged to complete and pass sexual harassment training within the first three days of their appointment.

Accommodations for Persons with Disabilities

It is Oakland University's (OU) policy to ensure equal opportunities to faculty and staff. As a university committed to diversity and non-discrimination, OU provides employment accommodations for those with disabilities. Oakland University complies with the Americans with Disabilities Act (ADA) as amended by the ADA Amendment Act (2008) and The Rehabilitation Act of 1973, and upon request, will arrange reasonable accommodations to those qualified. To request an accommodation, information can be found at www.oakland.edu/diversity/accommodations/ or by contacting the Office of Diversity, Equity and Inclusion at 248-370-3496.

PLEASE SIGN THE ORIGINAL OF THIS DOCUMENT WHERE INDICATED BELOW AND RETURN IT TO THE DEAN'S OFFICE, ALONG WITH THE SIGNED ACCEPTANCE OF THE ACCOMPANYING LETTER OF OFFER AND ANY EMPLOYMENT FORMS.

Print Name: _____

Signature: _____ DATE: _____