



REQUEST FOR RELEASE OF GRIZZLY ID

Professional and Continuing Education

Please complete this form if you need to discover your GrizzlyID. Upon receipt of the form and documentation, an Oakland University employee will call you and tell you your GrizzlyID. Oakland University respects your privacy. We need certain information to verify your identity before we call and release your GrizzlyID.

Current students can stop at any student service office on campus or at 440C Pawley Hall, present a photo ID (Driver's License), and obtain their Grizzly ID in person.

Please note that your Grizzly ID was emailed to you upon signing up as a PACE student and may still be in your inbox. It is faster and easier to check your email first.

Alumni – those who have graduated and have a degree from Oakland University, and have an OU Magazine in their name, can also follow the instructions at http://www.oakland.edu/view_popup.aspx?id=7555&sid=11.

If none of these methods work for you, please complete this form, print it, sign it, and submit it with supporting documentation as noted.

INFORMATION FOR RELEASE OF GRIZZLY ID

I authorize the release of my GrizzlyID

Name _____

Name on Student Records (if different) _____

For Students, Please check the appropriate box:

Never registered for classes Registered for classes in the last year Registered for classes over 1 year ago

Birthdate _____ Last 4 Digits SSN _____

Phone number _____

Times to call (we will not leave your Grizzly ID as a message) _____

I authorize the release of my GrizzlyID

Signature _____ Date _____

INSTRUCTIONS

Please print and sign this form.

Photocopy your photo ID or driver's license.

Scan this signed document and your ID photocopy.

Submit the documents:

Email to oupace@oakland.edu

OR

Fax the completed form and photo ID to PACE at (248) 370-3090