

# **CETL Excellence in Teaching and Learning Grant**

## **Student Success and the Scholarship of Teaching and Learning (SoTL)**

Applications Due Thursday, March 31, 2016 at 5:00 p.m.  
Call opens Friday, February 19

### **Attend the Teaching Grant Workshop**

CETL is offering a workshop on Writing an Effective Teaching Grant Proposal on Thursday, March 3 at 12:00-1:30 pm. Register at [oakland.edu/cetl/faculty-development/workshops](http://oakland.edu/cetl/faculty-development/workshops)

CETL is pleased to announce a \$3,000 grant to enhance excellence in teaching and learning that focuses on student engagement, active learning, meeting learning outcomes and student success that includes a research emphasis on the scholarship of teaching and learning. **Proposals must include evidence-based practices focusing on increasing student success and detail how these strategies will be implemented and evaluated.**

Up to five grants of \$3,000 each are awarded yearly. The award will be distributed in two installments: \$1,000 will be provided at the beginning of the grant (summer), and the remaining \$2,000 will be given upon submission of the final report.

### Purpose

Awards are meant to give faculty time and funding to work on instructional improvement projects in their field that involve activities and time beyond the teaching preparation normally expected of faculty. The award will also focus on a project to examine, reflect on and evaluate your own teaching practice as a result of these innovations. It is expected that the project will be implemented and assessed within the next academic year. During this period, applicants may not be working on any other funded teaching grant similar to the proposed project.

Proposals for *new* courses or for significant course *redesign* should be based on evidence-based teaching methodologies, development of new teaching materials for active teaching and learning, and/or new technologies.

### Eligibility (Open to Full and Part-Time Faculty)

- Tenure-track, tenured faculty, full-time teaching instructors (i.e. special instructors, full-time adjunct and visiting professors), special lecturers and part-time instructors who have taught a minimum of 24 credits at Oakland may apply for the grant.
- Each application must be supported (signature on cover sheet) by the applicant's chair/program director.
- Two or more faculty working collaboratively may submit a proposal for a single fellowship with division of payment for each participant indicated.

## Project Requirements:

1. **Proposal Outline**
  - a. Cover page with signature of chair/dean
  - b. Proposal, 3-5 pages
2. **Proposal acceptance in April** – \$1,000 awarded
3. **Summer planning and preparation** – Note: if you plan to “publish” your results you will need to seek Human Subjects (IRB) approval during the summer semester.
4. **Course implementation** – Course to be taught between Summer II 2016-Winter 2017 or for new courses, please list expected implementation date.
5. **Student Success and SoTL** – How you will reflect on and assess the impact on student success? How will you disseminate your findings?
6. **Final Report** – Submitted **within one semester** following course implementation.
  - a. Length- 3-5 pages
  - b. Remaining \$2,000 will be provided at this time**Report to include:**
  - i. Summary of project
  - ii. Examples of innovations used to increase engagement, active learning, meeting learning outcomes and student success.
  - iii. Results of course evaluation
  - iv. Analysis and discussion of evaluation
  - v. Dissemination of results
  - vi. Next steps and follow-up
7. **Dissemination of Project** – You will be expected to share the results of this project through a presentation at CETL and are encouraged to present or publish elsewhere.

## Project Proposal

The proposal should be approximately five typed, double-spaced pages and must address the following:

1. **Description of the need for the design or redesign of the course.** Why are you planning to develop and implement these evidence-based practices that enhance student success? How do you plan to implement them? In what ways does this project go beyond normal teaching preparation?
2. **Description of the project.** How will this course design or redesign address the need described in No. 1? Describe, in particular, the evidence based practices.
3. **Evidence-based teaching and learning practices.** Provide pedagogical support for these evidence-based practices that enhance student success.
4. **Impact on learning.** Describe how you expect this project to improve student success and engagement. Clearly describe the relationship between the proposed activities and the anticipated student learning outcomes.
5. **Scholarship of Teaching and Learning.** Include a proposed assessment plan that will evaluate the outcomes of the course or project on the quality of student learning resulting from the new approach to teaching developed with this fellowship and your reflections on this process. Multiple methods of evaluation are encouraged. Evaluation measures might include midterm assessments, peer reviews, student focus groups, pre-and post-tests, questionnaires, end of term student ratings, interviews, samples of student work, reflective

student writing, etc. Include how you plan to disseminate this information (including the possibility of seeking IRB approval if you plan to publish your results).

- 6. Timeline.** Indicate the proposed timeline for the project from the preparation and planning during the summer period, through actual implementation with students when the course is taught, and the point at which final assessments and your final report will be completed. Please include the percentage of a normal work week (40 hours), during the summer period that will be devoted to this project.

#### Application Procedure

The applicant should sign the proposal cover sheet, obtain signatures from the department head and appropriate dean/director (scan cover sheet) and submit one complete proposal (with scanned cover sheet) as attachments to CETL at [cetl@oakland.edu](mailto:cetl@oakland.edu). Applicant names should not appear on any page of the proposal other than the cover sheet.

#### Deadlines

Completed applications are due by 5:00 p.m. on Thursday, March 31, 2016.

#### Selection Process

Proposals will be blindly reviewed by members of the CETL Advisory Board and will be ranked based on the selection criteria described below.

#### Selection Criteria

- (20) Problem/need:** the degree to which the project or course design/redesign addresses a significant need (high DFWI rates, low student success or engagement and its likelihood of success in addressing the need specified).
- (30) Evidence-based practices toward excellence in teaching and learning:** the degree to which the approaches are grounded in evidence based practice and the degree to which these practices will be planned and implemented. Effective practice research should be cited.
- (20) Potential impact:** potential for enhancing student engagement, active learning, meeting learning outcomes and increasing student success.
- (20) Scholarship of Teaching and Learning:** appropriateness and effectiveness of the proposed evaluation process in evaluating the impact of the project on student learning. Outlines how the results will be disseminated.
- (10) Time Commitment:** Clear evidence that significant time (beyond the normal course preparation time) will be devoted to planning, implanting and assessing this course.