

**Minutes of the Formal Session
of the
Oakland University Board of Trustees
June 6, 2016**

Present: Chair Mark E. Schlusssel; Vice Chair Richard L. DeVore; and Trustees Richard A. Flynn, Michael R. Kramer, Ronald E. Robinson, Robert Schostak, Melissa Stolicker and W. David Tull

Also Present: President George W. Hynd; Chief Operating Officer Scott G. Kunselman; Senior Vice President James P. Lentini; Vice Presidents Rochelle A. Black; John W. Beaghan, Glenn McIntosh, Angie Schmucker; John O. Young, Betty J. Youngblood; Vice President and Secretary to the Board of Trustees Victor A. Zambardi; and Student Liaisons Elizabeth J. Iwanski and Annie M. Meinberg

A. Call to Order

Chair Mark E. Schlusssel called the meeting to order at 2:00 p.m. in the Auditorium of Elliott Hall of Business and Information Technology.

B. Roll Call

Mr. Victor A. Zambardi, Vice President for Legal Affairs, General Counsel and Secretary to the Board of Trustees, conducted a roll call and all of the Board members were present.

C. Treasurer's Report

Mr. John W. Beaghan, Vice President for Finance and Administration, presented the Treasurer's Report as set forth in the agenda item.

Mr. Beaghan indicated that the FY2016 General Fund Budget is in good position near year-end with revenues slightly exceeding projections and expenditures tracking appropriately. Working capital is stable and although the endowment has had weaker returns it has met or exceeded the average performance of Oakland University's ("University") peers over the one-year, three-year, five-year and ten-year time periods.

He indicated that the Series 2016 Bonds which fund the new housing project, Oakland Center expansion and Anibal and Fitzgerald renovations were priced on June 2 with an interest rate of 3.67% over 30 years.

After discussion, Trustee Richard A. Flynn, seconded by Trustee Melissa Stolicker, moved approval of the Treasurer's Report and the motion was unanimously approved by those present.

D. Consent Agenda for Consideration/Action

Consent Agenda

Minutes of the Board of Trustees Formal Session of April 11, 2016

University Personnel Actions

RESOLVED, that the Board of Trustees approve the personnel actions below.

I. Oakland University William Beaumont School of Medicine Standard Appointments, effective June 6, 2016.

The following standard appointments in the Oakland University William Beaumont School of Medicine are for three years, commencing on June 6, 2016, and are renewable. These standard appointments are without salary support from Oakland University and are not tenured positions. Appointees must maintain active status on the staff of Beaumont Hospital, meet all applicable School of Medicine Participation requirements, and maintain the continued support of their Department Chairs, who are responsible for assessing their performance. Appointees' standard appointments may also be terminated at any time, upon the recommendation of their Department Chair, or for reasons that are at the exclusive discretion of the Dean of the School of Medicine:

Hunt, Ronald B.	Associate Professor	Family Medicine
Cohen, Lisa	Assistant Professor	Internal Medicine
Cross, Richard J.	Assistant Professor	Internal Medicine
Rammouni, Majed	Instructor	Internal Medicine
Sundram, Uma	Professor	Pathology
Youn, Amy E.	Adjunct Instructor	Pediatrics
Ratanatharathorn, Vaneerat	Professor	Radiation Oncology
Handzo, Derek J.	Instructor	Surgery

Standard Appointments – One Year

Effendi, Abdul R.	Assistant Professor	Internal Medicine
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Standard Reappointments - Three Years

Bhatti, Anila	Assistant Professor	Anesthesiology
Neirink, Donald	Assistant Professor	Anesthesiology
Smythe, Maureen	Adjunct Asst. Professor	Biomedical Sciences
Eidelman, Michael	Adjunct Asst. Professor	Internal Medicine
Romanos, William	Assistant Professor	Internal Medicine
Williams, Stephen	Assistant Professor	Internal Medicine
Zafar, Khalid	Assistant Professor	Internal Medicine

Almsaddi, Malaz	Assistant Professor	Neurology
Ernstoff, Raina	Associate Professor	Neurology
Bohra, Lisa	Assistant Professor	Ophthalmology
Obertynski, Agatha	Assistant Professor	Ophthalmology
Schreck, Paul	Assistant Professor	Orthopaedic Surgery
Ajluni, Sam	Assistant Professor	Psychiatry
Joseph, Kalappurackal	Assistant Professor	Psychiatry
Kezlarian, Jeffrey	Assistant Professor	Psychiatry
Sackeyfio, Alexander	Assistant Professor	Psychiatry
Ebersole, John	Assistant Professor	Radiology
Shetty, Monisha	Assistant Professor	Radiology
Stein, Lauren	Assistant Professor	Radiology

II. Administrative Appointments

Lentini, James P., Senior Vice President for Academic Affairs and Provost, pursuant to the Second Amended and Restated Employment Agreement between James P. Lentini and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Didion, Judy, Dean, School of Nursing, subject to execution of an Employment Agreement between Judy Didion and Oakland University that must be reviewed and approved by the Office of the Vice President for Legal Affairs and be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Dolly, Patricia A., Senior Advisor to the President for Diversity, Equity and Inclusion, pursuant to the Second Amended and Restated Employment Agreement between Patricia A. Dolly and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

III. Reclassifications

Pursuant to the Board's Contacting and Employment Authority Policy, the reclassification of salary band for the following administrative professional position:

From Salary Band T to Salary Band U

Executive Director Macomb County Outreach

Acceptance of Gifts and Pledges to Oakland University for the Period of March 31, 2016 through May 24, 2016

RESOLVED, that the Board of Trustees accept the gifts and pledges to Oakland University identified in the Gifts and Pledges Report, Attachment A, for the period of March 31, 2016 through May 24, 2016.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Acceptance of Grants and Contracts to Oakland University for the Period of March 1 – April 30, 2016

RESOLVED, that the Board of Trustees accept the grants and contracts to Oakland University identified in the Grants and Contracts Report, Attachment A, for the period of March 1 – April 30, 2016.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Oakland County IT / CLEMIS Agreement

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer to execute the IT / CLEMIS Agreement with Oakland County for law enforcement purposes; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, the Chief Operating Officer, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the IT / CLEMIS Agreement and the ongoing administration of the IT / CLEMIS software; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

2016-2017 Oakland University Board of Trustees Regular Formal Session Dates

RESOLVED, that the Board of Trustees (Board) approves the following dates for the Board's regular formal sessions for the Oakland University fiscal year 2016-2017; and, be it further

RESOLVED, that Board regular formal sessions will be held at Oakland University, Rochester, Michigan, at the location, at the times and on the dates indicated; and, be it further

RESOLVED, that Board regular formal sessions may be cancelled or postponed, and the location and times of such regular formal sessions may be changed by the Board Chair. Special formal sessions may also be called by the Board Chair.

**Board Regular Formal Sessions
in the Auditorium of Elliott Hall
of Business and Information Technology**

Monday, August 8, 2016, at 2:00 p.m.

Monday, October 24, 2016, at 2:00 p.m.

Monday, December 5, 2016, at 2:00 p.m.

Monday, February 13, 2017, at 2:00 p.m.

Monday, April 3, 2017, at 2:00 p.m.

Monday, June 5, 2017, at 2:00 p.m.

Trustee Michael R. Kramer, seconded by Trustee W. David Tull, moved approval of the Consent Agenda and the motion was unanimously approved by those present.

E. New Items for Consideration/Action

Dodge Hall Data Center Backup Generator Contract

RESOLVED, that the Board of Trustees authorizes the Chief Operating Officer to execute a contract with Motor City Electric Co. for the Dodge Hall Data Center Backup Generator Project; and, be it further

RESOLVED, that the total cost of the entire installation for the Dodge Hall Data Center Backup Generator Project will not exceed \$1,200,000, which includes a contingency of \$109,000; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, the Chief Operating Officer, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the Dodge Hall Data Center Backup Generator Project and the ongoing administration of the Dodge Hall Data Center Backup Generator Project; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Chair Schlüssel requested to have this agenda item removed from the consent agenda for further discussion.

Mr. Kunselman indicated that this contract is a subset of the previously Board approved action to approve \$5.36M for improvement of the IT system. This contract covers a backup generator for Dodge Hall. Although there was only one proposal received from Motor City Electric Co., the University does have experience with this company and the \$1.2M for this contract is in line with other contracts the University has had with them.

In response to a question from Chair Schlüssel, Mr. Stollsteimer indicated that the backup generator would minimize risks to the University's IT equipment.

After discussion, Trustee Stolicker, seconded by Trustee Tull, moved approval of the recommendation, and the motion was unanimously approved by those present.

Resolution Honoring Elizabeth J. Iwanski, Student Liaison to the Oakland University Board of Trustees

Mr. Glenn McIntosh, Vice President for Student Affairs, presented the Resolution Honoring Elizabeth J. Iwanski, Student Liaison to the Oakland University Board of Trustees recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees recognizes the fact that Ms. Elizabeth J. Iwanski has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Iwanski for her outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Ms. Iwanski to convey the esteem in which she is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Ms. Iwanski and extends to her its best wishes for continued success in all of her future endeavors.

Ms. Iwanski indicated that it has been an honor to be an Oakland University student and to have her various positions and involvement on campus culminate into this position. She thanked the Board, President Hynd, and Mr. McIntosh for their guidance as well as other vice presidents, deans, faculty and staff.

After discussion, Trustee Tull, seconded by Trustee Ronald E. Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

Resolution Honoring Annie M. Meinberg, Student Liaison to the Oakland University Board of Trustees

Mr. McIntosh presented the Resolution Honoring Annie M. Meinberg, Student Liaison to the Oakland University Board of Trustees recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees recognizes the fact that Ms. Annie M. Meinberg has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Meinberg for her outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Ms. Meinberg to convey the esteem in which she is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Ms. Meinberg and extends to her its best wishes for continued success in all of her future endeavors.

Ms. Meinberg indicated it was a pleasure to serve in this position and to be able to share the student perspective on issues as well as inform students of what is happening at the administration level. She stressed that having a seat at the table for students is extremely important at all levels and hopes that the Board continues to keep the students' best interest as the top priority.

After discussion, Trustee Flynn, seconded by Trustee Stolicker, moved approval of the recommendation, and the motion was unanimously approved by those present.

2016 Campus Master Plan

Dr. James P. Lentini, Senior Vice President for Academic Affairs and Provost, presented the 2016 Campus Master Plan recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees endorses the 2016 Campus Master Plan as presented and recommended by the Campus Master Planning Committee and Hanbury Evans Wright Vlattas + Company, and which is included as Attachment A.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Dr. Lentini indicated that the campus master planning has been progressing over the past nine months. He co-chaired the Committee with Mr. Beaghan and Hanbury Evans Wright Vlattas + Company produced the Plan, which creates a vision for Oakland University's physical resources and facilities to support the University's Strategic Plan.

Mr. Scott Miller of Hanbury Evans provided a detailed overview of the 2016 Campus Master Plan. He indicated that one of the initial pieces of analysis was to look at the space needs and the utilization of current space on campus. With the goal by 2020 to increase enrollment on campus by 11% to 23,000 students, and with current utilization of class space at over 90% at peak times, there is a need for additional classroom space currently and in the future with anticipated enrollment growth.

Mr. Miller indicated that some of the proposals in the Plan are long-term ambitions, which may not occur for another 50 years. He described a total of 36 near-term projects, which may be completed in the next 10 years including a lot 1 development, medical school, future convocation center, more student housing on the south side of campus, research buildings, as well as additions to Pawley Hall and the library. Other projects may include some infill projects consisting of classroom buildings.

In aligning with the strategic plan goal of a vibrant campus life, there are collaborative learning place and multi-disciplinary spaces. Preserving the history of the campus such as the horse track area on the northeast corner of campus, which could be a civic space for the community is important.

He described the need for an additional 855 new parking spaces due to anticipated growth but preferably an additional 1,400 spaces to provide easier parking at peak times. He also described three options to help alleviate parking issues, which may include a permit system.

In response to a question from Trustee Robinson about the cost of implementing the Plan, Mr. Miller indicated that an actual cost count has not been done, as some of the projects may never happen. In response to a question from Trustee Schostak, Mr. Miller indicated that the vision to make the campus more residential was taken into account in addressing parking and to increase the ratio of parking to students from the current number of .33 to .36.

In response to a question from Trustee Kramer regarding any prioritization of the 36 near-term projects, Mr. Miller indicated the six projects that are currently under construction or being designed are the first priority. Classrooms buildings will be a priority but some projects will necessarily have to occur before others, but there is no set priority.

In response to a request for clarification from Chair Schluskel regarding the northeast corner of campus, Mr. Miller indicated that that area is not intended for academic use under the Plan and that a mixed-use type of environment that could have a hotel conference center and more retail space to make it a destination for the community that enhances the cultural amenities that are already there.

Mr. Miller concluded by discussing the concept of urbanization in relation to the University's closest neighbors and working with surrounding communities on issues of traffic management and transit issues.

After discussion, Trustee Robert Schostak, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present after a roll call vote.

General Fund Budget and Tuition Rates for FY2017

Dr. George W. Hynd, President, presented the General Fund Budget and Tuition Rates for FY2017 recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees approves the FY2017 General Fund Budget at an expenditure level of \$263,572,470 (see Attachment B for detail) and approved encumbrances and carry-forwards from the June 30, 2016 fund balance; and, be it further

RESOLVED, that the Board of Trustees approves the Schedule of Tuition Rates Effective Fall Semester 2016 (see Attachment C for detail) provided however, that in no event shall the Tuition Rate percentage increase exceed the applicable percentage tuition and fee rate cap adopted by the State; and, be it further

RESOLVED, that the Board of Trustees approves the spending of General Fund revenues generated from enrollment in excess of that budgeted to adequately cover the instructional, programmatic, and operating expenditures necessary to support higher than budgeted enrollment levels.

(Copies of Attachments B and C are on file in the Board of Trustees Office.)

President Hynd began by indicating that the guiding principles that served as a foundation for the development of the budget was the commitment to the strategic plan that was approved by the Board a year ago. Work continues on the strategic plan by developing benchmarks and data that will document the fact that the University is moving forward on the three goals of the strategic plan. These goals have been impacting student learning, facilitating scholarly productivity and research and have allowed the University to become more engaged in the community.

President Hynd highlighted the impact the FY2016 budget had on students including the addition of 11 faculty positions, more academic advisors, an improvement to the IT infrastructure, and the purchase of Degreeworks software. He also highlighted the accomplishments over the past year including the graduation of the second class of the Oakland University William Beaumont medical students and the expansion of the Oakland Center.

President Hynd described the challenges of increasing growth at the University and the need to catch up with space and facility needs while noting at the same time that state support has decreased significantly over time with 81% of revenue now coming from tuition. He also indicated that the FYES appropriation per student at the University is \$2,831 compared to a state average of \$4,857 per student. The average student receives approximately \$4,000 in some form of student aid, reducing the average net cost to \$8,354. Oakland University is third lowest in expenditures per student of the Michigan public institutions.

Mr. Beaghan indicated that through a cost containment database, a savings of \$49M can be shown over the years due to various efficiencies, budget cuts and renegotiations. The FY2017 planning assumptions include a projected enrollment growth of .75% and the budget was built on a 3.95% undergraduate tuition increase. An increase of state appropriations is budgeted at 3.2%, or \$1.5M, and a financial aid increase of 13%. A total of \$12M of incremental revenue would be realized under the proposed budget with \$6.7M going toward operating costs and other initiatives and \$5.36M for facilities projects to improve the students' experience on campus. He also described the acceleration of minimum wage adjustment implementation to benefit students.

In response to Trustee Robinson's concerns over the new Chief Human Resource Officer position, Mr. Kunselman indicated that the position is needed to aggregate human resource functions on campus. Currently the human resource functions are decentralized and the goal is to centralize the functions as well as integrate the Diversity, Equity and Inclusion within HR and the Chief Human Resource Officer will oversee the centralized functions. Trustee Robinson felt that the position should be removed from the budget as he has never heard a persuasive argument for it and it adds more administrative cost, which drives up tuition. Dr. Lentini, President Hynd and Mr. Kunselman offered up benefits of the position in providing OU with a consolidated HR function that is consistent, fair, modernized.

In response to a question from Trustee Schostak, Mr. Kunselman indicated that OU has approximately 2500 employees and there are 15 employees in the HR department currently handling everything from payroll to performance management.

Dr. Lentini, in response to a question from Trustee Robinson, indicated that other institutions have similarly centralized human resource departments although there is need for employees with academic expertise as the promotion and tenure process is unique to higher education.

After discussion, Trustee Flynn, seconded by Trustee Schostak, moved approval of the recommendation. Prior to voting, Trustee Robinson moved to amend the recommendation by removing the Chief Human Resource Officer position from the budget but there was no support and Trustee Robinson's Motion failed. Trustee DeVore, seconded by Trustee Stolicker moved to amend the recommendation by providing that in no event

shall the Tuition Rate percentage increase exceed the applicable percentage tuition and fee rate cap adopted by the State and the motion to amend was unanimously approved by those present after a roll call vote. The motion to approve the recommendation, as amended was then approved after a roll call vote with seven affirmative votes and one negative vote by Trustee Robinson.

F. President's Report

A separate President's Report was not given, as it was part of the presentation on the FY2017 Budget.

G. Dean's Report

Dr. Jon Margerum-Leys, Dean of the School of Education and Human Services (SEHS), indicated that the School has five departments, 71 full-time faculty, 147 part-time faculty, 141 part-time and full-time staff members, and 1,124 undergraduate students, which is down 12 students from last year. There are 1,134 graduate students, which is about 6% fewer than last year and is a concern commonly held across Michigan.

Dr. Margerum-Leys indicated that the SEHS brought in nearly \$650,000 in philanthropic dollars, and he thanked Development Director Dave Tindall for helping him connect with alumni and revitalizing the resource development board. Dr. Margerum-Leys added that three new endowments for scholarship and community outreach have been established, and he thanked Dr. Robert Maxfield for his generous endowment. The Autism Clinic received \$380,000 from the State of Michigan.

Dr. Margerum-Leys highlighted partnerships with the Judson Center and the Autism Alliance of Michigan as well as various workshops on technology, wellness, and professional development guidance.

Four new faculty members with a breadth of experience will be joining the faculty this year, all of whom have been actively involved in the profession. Dr. Margerum-Leys also highlighted the partnership with Guangzhou Province in China, which is in its 30th year, and he noted that in the coming year it is hoped that the Educational Doctorate will be approved.

The University authorizes nine charter schools through SEHS serving over 6,000 students, many with limited English proficiency, in Detroit, Madison Heights, Dearborn Heights, Pontiac, and Hamtramck.

The SEHS continues its vision of "real programs, for real people, in real schools, organizations, and communities". There is a need to take an entrepreneurial approach to programming to increase the University's presence nationally and internationally. There is also a hope for at least four new programs in the coming years.

In response to a question from Trustee Flynn, Dr. Margerum-Leys indicated that there is currently a teacher shortage due to demographics, fewer people see the profession as something to aspire to, and the decrease in teachers' salaries of approximately 2% of the last 10 years.

H. Other Items for Consideration/Action that May Come Before the Board

There were no other items for consideration/action presented to the Board.

I. Adjournment

Chair Schlüssel adjourned the meeting at 4:39 p.m.

Submitted,

Approved,



Victor A. Zambardi
Secretary to the Board of Trustees

Mark E. Schlüssel
Chair, Board of Trustees